

INEEL WATER INTEGRATION PROJECT MEETING MINUTES
Wednesday, August 21, 2002, ID-N

Attendees:

Name	Organization	E-Mail Address
Jan Brown	INEEL	browjm@inel.gov
Brad Bugger	DOE-ID	buggerbp@id.doe.gov
Doug Burns	INEEL	deb4@inel.gov
Dave Frederick	INEEL Oversight Program	dfrederi@deq.state.id.us
Pat Gibson	INEEL	gibspl@inel.gov
Alan Jines	DOE-ID	jinesa@id.doe.gov
LeRoy Knobel	USGS	llknobel@usgs.gov
Randy Lee	INEEL	ldy@inel.gov
Marianne Little	INEEL	lit@inel.gov
Marilynne Manguba	INEEL	mangma@inel.gov
Jeff Perry	DOE-ID	perryjn@id.doe.gov
Roger Scott	INEEL	sct@inel.gov
John Tanner	Coalition 21	pust@srv.net
Paul Wichlacz	INEEL	plw@inel.gov
Al Yonk	INEEL	yonkak@inel.gov

Conference Call

Amy Powell	ANL-W	amy.powell@anlw.anl.gov
------------	-------	--

Review Processes for Draft Documents

The review process for Revision 2 of the Roadmap, the Draft Conceptual Model, and the Draft PEP. Reviews need to be completed by the end of September and a formal record of comments and how they are addressed needs to be kept. A schedule and the mechanism to be used for the reviews of all three documents will be discussed at the next WIP meeting.

The conceptual model tem is working on a preliminary review of the draft North Wind report. The PEP will go through an internal review prior to a formal broad review.

Stakeholder Involvement

The Hydrogeology Field Tours are scheduled for September 13, 17, and 25. Commercial buses will be used. Capacity of the buses is about 47. Doug and Jan will be on all three tours, others who are interested need to make sure they reserve a seat. The final draft of the tour guide will be available at the next meeting.

Improving the Utility of the Team Meetings

The utility of team meetings, especially to external stakeholders, was discussed. Some suggestions for improving the utility of the meetings included: Periodic meetings targeting interests of external stakeholders; devoting some portion of each meeting to discuss a topic in-depth; and periodic meetings on special topics, particularly technical topics. It was decided to devote one meeting a month to a special topic starting in FY03.

Action Tracking Log

The science and technology needs presentation being prepared for Mike Graham is to be completed by October 28. This presentation will focus on how to revamp the R&D process to focus on what ER needs to complete cleanup.

The draft Groundwater Monitoring Plan is out. The Water Integration Project needs to link to the plan.

The Wood River RC& D meeting will be on 8/29/02.

Al Yonk will check if it is possible to add participants to the VE session by providing additional laptop computers.

Paul will determine what alternatives for engaging the expert panel and Mike Wright's Technical Group are available. Some items they can help with would be review of the draft science strategy, the conceptual model and the revised roadmap.

A presentation will be made to the Sun Valley Rotary Club on September 3rd. The IAP2 Training module to be held on September 24th will be module 3 and modules 4 and 5 will be held on December 4 and 5.

A Bayes Decision Network (BDN) workshop is being held on August 22. Part of the workshop will focus on applications of BDNs to WIP work.

A draft of the year-end report will be ready by mid-September.

Meeting adjourned at 1:50. The next meeting will be August 28th.